Sarah converts job to SPAK

Sarah creates Milestones

Supply Only or Install?

Installation Team gets target finish date from customer

 Sarah adds Target Dates to Milestone

Install

Supply Only

Installation Team adds Target Dates to Milestones

Check Measure Completed

Folder passed to Shop Drawing Team

Shop Drawings sent and milestone marked off

Shop Drawings approved

Delay returning drawings?

Shop Drawing Team updates Milestone Target dates and marks off Approval Recieved

Delayed

On Time

Sarah Reserves inventory and marks off that milestone

Nick Programs Machines and marks off Job Programmed Milestone

Tim releases work to Factory, Marks plans to factory alongside marking status as released

Work goes through factory, gets dispatched.

Sarah gets paperwork back from factory, sets dispatch date milestone completion date

Target dates to be added as soon as possible.

Dates to be revised as site gets delayed or timeline changes.

Shop Drawing Team Mark off Approval Received

Shop Drawing Team Produce Cutting List & mark off that milestone